

**Penobscot County Commissioners' Meeting Minutes November 30, 2021 2361**  
**9:00 AM Commissioners Peter Baldacci and Laura Sanborn 22°**  
**Commissioner Andre Cushing – Absent**

**Roll Call -**

Commissioner Baldacci opened the meeting at 9:00 AM from the Commissioners Chambers with Commissioners Sanborn and Administrator Honey present.

Absent were Commissioner Cushing and Treasurer Hiatt

**Approval of Minutes –**

Commissioner Sanborn moved to approve November 23, 2021 meeting minutes. Commissioner Baldacci seconded the motion. Vote to approve passed 2-0.

**Public Comment -**

***Janet Drew – Citizen of York***

Participant reiterates that it is the wrong decision to spend monies on more beds in the jail and requesting reconsideration to partner with organizations to work on mental health crisis.

Commissioner Baldacci reported the fact that we are responsible not only for those housed at Penobscot County, but those boarded elsewhere. It is not an expansion, but to bring back those inmates that are boarded elsewhere back to our County.

**EMA Update –**

Director Bradley Nuding presented the following:

- Took part in a worst-case disaster exercise last week with Buckeye terminals on the river. A tank rupture and fuel made its way in the river and how that crisis would be managed.
- Will be facilitating a three-day public safety training this week in conjunction with Waldo and Hancock counties
- Will be participating in a nationwide exercise/research study along with the City of Brewer put on by the National Severe Storms Laboratory in Oklahoma
- The hazard mitigation plan is coming to a close with the last public comment meeting being held on November 22<sup>nd</sup>. The plan will be sent to FEMA for final review and approval.
- There will be a Coast Guard icebreaking meeting the middle of this month

**EMA Update – Continued:**

- Deputy Director Lynn Dwelley has submitted our Public Assistance Grant. Those are all our COVID-19 related expenses that we've incurred from January 2021 until current which is approximately \$31,500.
- Deputy Dwelley states that she will be starting Project Three for Covid expenses incurred from January 2020 to January 2021.

**Probate Update –**

Register Renee Stupak presented the following:

- Deputy Register Dorine Jandreau submitted her resignation effective December 24
- Clerical Specialist II Velma Jordan will be appointed to fill that position
- Probate has seen 980 new dockets this year; about 70 more than last year
- Revenue for the month was \$26K
- Court appointments and guardianships in 2020 were 320

**UT Update –**

Director Shaw Weeks presented the following:

- The Prentiss Auto Recycling Facility at 443 Tar Ridge Road was discussed. Director Weeks is meeting this afternoon with Rudman and Winchell on the operation. We are anticipating an application from the operators.
- Commissioner Sanborn and Director Weeks reported on the Drew Plantation Public Meeting. There was a good turnout and an election of assessors and top municipal officials took place.
- The Mattamiscontis/Access/S Chester Road Intersection was discussed on a street light request
- Deputy George Buswell assisted the Grand Falls snow removal contractor on the two loaders that broke down after the storm

**PRCC Update –**

Director Chris Lavoie presented the following –

- Three new call takers will start on Monday, December 6
- Eleven interviews will be held tomorrow for four open positions

**PRCC Update – Continued:**

- An electrician was found for the radio project
- Working on arrangements with the tower owner
- No FAA update on the Fish Hill tower in Lincoln
- EMS staffing services for Penobscot County has become worse over the last few months

**Millinocket Marathon and Half Special Event Public Hearing -**

Commissioner Baldacci opened the public hearing on the Special Event for the Millinocket Marathon and Half at 9:30 a.m.

This race will be held on Saturday, December 4<sup>th</sup> with the route the same as 2019; we have received the certificate of liability insurance.

Commissioner Sanborn moved to close the hearing at 9:32 a.m. with no further discussion. Commissioner Baldacci seconded the motion. Vote to approve passed 2-0.

Commissioner Sanborn moved to approve the Special Event for the Millinocket Marathon and Half with the fee waived in support of the Katahdin Region. Commissioner Baldacci seconded the motion. Vote to approve passed 2-0. Signed.

**IT Update –**

Director Cliff Warren presented the following:

- Tickets for the month are 1750
- VM deployment and Piscataquis is largely done; a good exercise for when we migrate our systems from Windows 2012 to 2019
- The power distribution units have not been received; once received with distribute them to their respective locations
- Piscataquis Commissioners have been updated on the installation issues

**Administration Update -**

Administrator Honey presented the following:

- Sheriff provided Administrator Honey the follow information:

**Administration Update – Continued:**

- In-house jail population is 184; 34 boarded out to other facilities, no federal inmates, no county swaps, 22 MDOC inmates boarded in-house and **106** inmates in Pre-trial Services The jail is in outbreak status with 10 inmates and 1 staff in isolation from testing positive from COVID
- Communication:
  - Correspondence from hydroelectric projects have been passed on
  - A member of the public is requesting the portrait of Architect Wilford Mansur that had been hung in the Hammond Street vestibule given back
- Employment within the County:
  - Commissioner Sanborn moved to approve the revised Finance Director position as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 2-0.
- This week's meeting:
  - Mandatory pre-bid meeting will take place Friday at 1 p.m. with Facilities Director Brian MacDonald
  - Grant Manager Lisette Carrithers and Administrator Honey will be meeting with the Sheriff's Office on how we may support them with the mental health grants they received
- Next week's meetings:
  - Risk Pool and MCCA meeting will take place next week
- Miscellaneous:
  - End of the Year reminders have been sent out to all staff
  - Payroll Warrant to be approved for 11.26.2021: \$244,570.36
  - Manual Payroll Warrant to be approved for 11.26.2021: \$1,789.57
  - A/P Warrant to be approved for 11.30.2021: \$ 79,808.77
  - UT Warrant to be approved for: NONE
  - UT TIF Warrant to be approved for: NONE
  - Commissioner Sanborn moved to approve the warrants as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 2-0.
  - Payroll Change Notices signed for: William Flagg – Resignation; Tina Morrison, Kayle Kennedy, Alexis Malone, Rebecca Ireland, Jashelle Hall, Tracie Wasson, Jeanne Orcutt, Scott Worster, Robin Gerry, Billie Jo Stover and Eric Petterson – Payroll Status Changes.

Executive Session---Commissioner Sanborn made a motion to go into Executive Session at 9:44 a.m., under 1 M.R.S.A. § 405 (6) (A) Personnel Matter. Commissioner Baldacci seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Erika Honey and Register Renee Stupak. Session ended at 9:55a.m.

Executive Session---Commissioner Sanborn made a motion to go into Executive Session at 9:59 a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Baldacci seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Erika Honey and Director Lavoie. Session ended at 10:10 a.m.

Executive Session---Commissioner Sanborn made a motion to go into Executive Session at 10:11 a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Baldacci seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Erika Honey and Lisette Carrithers. Session ended at 10:41 a.m.

**Action Taken –**

Commissioner Sanborn moved to approve Laura Mitchell's proposal to conduct Community Engagement forums throughout Penobscot County around ARPA funds and priorities for consideration. Contract is not to exceed \$10,000 as proposed. Commissioner Baldacci seconded the motion. Vote to approve passed 2-0.

**Meeting Adjourned-**

Commissioner Sanborn moved to adjourn the meeting at 10:42 a.m. with no further business on the agenda. Commissioner Baldacci seconded the motion. Vote to approve passed 2-0.

**Certified By:**

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Administrator, Erika Honey

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Peter K. Baldacci, Chairman

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Laura J. Sanborn, Commissioner

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ABSENT  
Andre E. Cushing, III, Commissioner